Central Depository Systems (Pvt) Ltd.
Fully Owned Subsidiary of the Colombo Stock Exchange
Company No: PV 1270

Central Depository Systems (Pvt) Limited
CONVENIENT : DEDICATED : SECURE

Ground Floor
M&M Center
341/5, Kotte Road
Rajagiriya, Sri Lanka.
www.cds.lk

03rd March 2026

CIRCULAR NO:02-03-2026

TO : All Chief Executive Officers and Heads of Depository Participants

VERIFICATION AND CONFIRMATION OF CDS ACCOUNT HOLDER INFORMATION - SUBMISSION OF ADDITIONAL SHAREHOLDER INFORMATION IN TERMS OF SECTION 130 H (2) of the COMPANIES (AMENDMENT) ACT, NO. 12 OF 2025

In terms of Section 130 H (2) of the Companies (Amendment) Act, No. 12 of 2025, the **Central Depository Systems (CDS)** is required to provide comprehensive details of shareholders who **hold ten percent (10%) or more of the issued shares** of a company.

Accordingly, it has become necessary to obtain **additional shareholder information** that is **not currently available or incomplete in the CDS and obtain verification and confirmation of all details**. Depository Participants (DPs) are hereby requested to provide the required information as detailed below.

1. Provision of Information

An **Excel file** containing details of relevant shareholders will be **separately provided to each Depository Participant** via FTP.

- The Excel file will identify **missing or incomplete information** currently not available in the CDS.

Depository Participants are required to **complete and update only the requested fields** in the same Excel file.

2. Required Information

Please refer **"Annexure A"** for the information required to be provided by Depository Participants.

3. Verification and Confirmation

All information provided must be:

- **Verified** by the Depository Participant, and
- **Confirmed as true, correct, and complete** to the best of the Depository Participant's knowledge.

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The Depository Participant should obtain and retain all supporting documents used to verify and confirm the information provided. The CDS reserves the right to request such supporting documentation, including copies certified by the Depository Participant as true copies of the original documents, where deemed necessary. By submitting the completed Excel file, the Depository Participant confirms that appropriate **due diligence and verification** have been carried out.

4. Submission Timeline

Depository Participants are required to submit the duly completed Excel file **within two (2) weeks from the date of receipt of this circular**.

It is required that the requested information is submitted by you within the stipulated time frame to ensure compliance with the Companies (Amendment) Act, No. 12 of 2025.

5. Mode of Submission

Completed Excel files and supporting documents should be submitted in the **same format provided**, through the **official communication channel** specified in the accompanying email.

Your cooperation in ensuring timely and accurate compliance with statutory requirements is highly appreciated.

Should you require any clarification, please contact the following personnel of the CDS.

1. Ashen Hirantha – Lead - Information and Data Operations, CDS Depository Services 0112356470, ashen.hirantha@cds.lk
2. Madara Seneviratne – Analyst – Depository Services – 0112356523, madara.senevirathna@cds.lk

Yours faithfully,

Nadeera Athukorale
Head – Central Depository Systems

VC/ng

Annexure A

Depository Participants are required to provide the following details for each applicable account holder / shareholder:

A. **Place of Birth / Place of Incorporation**
(Applicable to individuals and companies respectively).

B. **Identification documents.**

   a. NICs of Individual CDS account holders/ Passports of foreign individual CDS account holders (including the country of issuance) and Certificate of Incorporation of corporates reverified by the Depository Participant.

C. **Previous Names of the Account Holder / Shareholder**

   a. To be supported by **documentary evidence**, such as:

      i. Birth Certificate

      ii. Name Change Certificate

      iii. Certificate of Incorporation or relevant statutory documents (for companies)

D. **Residential Address and Business Address**

   a. **Acceptable documentary evidence should be obtained by depository participant.**

E. **Countries of Residence**

F. **Last Known Address (If different from the addresses mentioned above)**

G. **Postal Address and Email Address**

   a. Where such information is **not available in the CDS or if the address available in the CDS is invalid.**

H. **Contact Details**

I. **Tax Identification Number (TIN)**

   a. Where the TIN is **not available in the CDS or where existing data is incorrect.**

   b. **The Depository Participant should obtain the tax certificate issued by the Inland Revenue Department (IRD) from the CDS accountholder.**